

Job Oriented Training Courses For 2022

ABU DHABI & Dubai

Classified in the following fields

Training Field	Page No.
1. Petroleum Engineering, Production & Terminal Operations	1
2. Mechanical Engineering & Maintenance Courses	3
3. Electrical, Telecommunication & Control Courses	6
4. Civil Engineering Applications, Utilities & Public Works	9
5. Maintenance Management & Planning Applications	12
6. Supply Chain Management, Tendering & Warehouse	15
7. Safety, Health & Environment and Laboratory	18
8. Financial and Economics	21
9. Sales, Marketing and Warehouse	23
10.Administration and Management	25

تليفون: ٢٦٣٥٠ - (+٩٧١) ٢ ٦٦٥٣٠٣ - فاكس: ٣٦٥٥٠ - (+٩٧١) - ص.ب : ٢٦٣٥٦ - أبوظبي - الإمارات العربية المتحدة Tel.: (+971) 2 6658200 Fax.: (+971) 2 6653303 - P.O. Box: 26356 - Abu Dhabi - United Arab Emirates www.nccfortraining.com



	1. Petroleum Engineering, Productio	n & Terminal Ope	erations	
Sr.	Course Title	Date	Location	Fees
PET 1	Acidizing Applications in Sandstones and Carbonates	07 – 11 Feb. 2022	Abu Dhabi	AED 5,750
PET 2	Advance Seismic Petro-physics	07 – 11 Feb. 2022	Dubai	AED 5,750
PET 3	Advanced Drilling Rig Inspection & Maintenance	14 – 18 Feb. 2022	Abu Dhabi	AED 5,750
PET 4	Advanced Drilling Technology	14 – 18 Feb. 2022	Abu Dhabi	AED 5,750
PET 5	Advanced Integrated Production Modelling	21 – 25 Feb. 2022	Dubai	AED 5,750
PET 6	Advanced Nodal Analysis for Production Engineers	21 – 25 Feb. 2022	Abu Dhabi	AED 5,750
PET 7	Advanced Seismic Data Acquisition and Processing	07 – 11 Mar. 2022	Dubai	AED 5,750
PET 8	Applied Process Engineering Fundamentals	07 – 11 Mar. 2022	Abu Dhabi	AED 5,750
PET 9	Applied Reservoir Engineering	14 – 18 Mar. 2022	Dubai	AED 5,750
PET 10	Artificial Intelligence and Its Application in Petroleum	14 – 18 Mar. 2022	Abu Dhabi	AED 5,750
PET 11	Atomic Absorption Techniques and Application	21 – 25 Mar. 2022	Dubai	AED 5,750
PET 12	Basic Drilling Operations	21 – 25 Mar. 2022	Abu Dhabi	AED 5,750
PET 13	Basic Petroleum Exploration & Production for Non- Specialists	09 – 13 May 2022	Dubai	AED 5,750
PET 14	Basic Petroleum Technology	09 – 13 May 2022	Abu Dhabi	AED 5,750
PET 15	Borehole Imagery and Geo-Steering Techniques	16 – 20 May 2022	Dubai	AED 5,750
PET 16	Cased Hole Fishing Tools & Techniques	16 – 20 May 2022	Abu Dhabi	AED 5,750
PET 17	Casing & Cementing Design Technology	23 – 27 May 2022	Dubai	AED 5,750
PET 18	Characterization and Evaluation of Sandstone and Carbonate Reservoirs	23 – 27 May 2022	Abu Dhabi	AED 5,750
PET 19	Coring & Core Analysis - Reservoir Geology	06 – 10 June 2022	Dubai	AED 5,750
PET 20	Deep Water Reservoirs and Turbidites Systems	06 – 10 June 2022	Abu Dhabi	AED 5,750
PET 21	Directional & Horizontal Wells	13 – 17 June 2022	Dubai	AED 5,750
PET 22	Energy Efficiency Optimization of Industrial Plant	13 – 17 June 2022	Abu Dhabi	AED 5,750
PET 23	Enhanced Oil Recovery (EOR) Thermal	20 – 24 June 2022	Abu Dhabi	AED 5,750
PET 24	Fractured Reservoir & Impact on Enhanced Oil Recovery	20 – 24 June 2022	Dubai	AED 5,750
PET 25	Gas Conditioning and Processing	04 – 08 July 2022	Abu Dhabi	AED 5,750



	1. Petroleum Engineering, Produc	tion & Terminal Ope	erations	
Sr.	Course Title	Date	Location	Fees
PET 26	Gas Processing Equipment Troubleshooting	04 – 08 July 2022	Dubai	AED 5,750
PET 27	Gas Sweetening & Sulfur Recovery	18 – 22 July 2022	Abu Dhabi	AED 5,750
PET 28	Geology and Hydrocarbon Potential	18 – 22 July 2022	Dubai	AED 5,750
PET 29	Hydrocarbon Reservoir Assessment and Resources Calculation	25 – 29 July 2022	Abu Dhabi	AED 5,750
PET 30	Hydrocracker Unit Operations & Chemistry	25 – 29 July 2022	Dubai	AED 5,750
PET 31	Maintenance of Process Plant Equipment	08 – 12 Aug. 2022	Abu Dhabi	AED 5,750
PET 32	NODAL Analysis	08 – 12 Aug. 2022	Dubai	AED 5,750
PET 33	Oil Field Water Technology	15 – 19 Aug. 2022	Abu Dhabi	AED 5,750
PET 34	Oil Recovery Enhancement Methods	15 – 19 Aug. 2022	Dubai	AED 5,750
PET 35	Petroleum Economics	22 – 26 Aug. 2022	Abu Dhabi	AED 5,750
PET 36	Petroleum Economics Analysis/Modeling	22 – 26 Aug. 2022	Dubai	AED 5,750
PET 37	Production Operations II	05 – 09 Sep. 2022	Abu Dhabi	AED 5,750
PET 38	Reservoir Engineering & Management: Analysis, Characterization, Simulation, Integration, Statistics	05 – 09 Sep. 2022	Abu Dhabi	AED 5,750
PET 39	Reservoir Monitoring/Surveillance	12 – 16 Sep. 2022	Dubai	AED 5,750
PET 40	Seismic Analysis of Stratigraphic Sequences	19 – 23 Sep. 2022	Abu Dhabi	AED 5,750
PET 41	Seismic Petro-Physics	26 – 30 Sep. 2022	Abu Dhabi	AED 5,750
PET 42	Smart Well Completion & Work Over Operation	03 – 07 Oct. 2022	Dubai	AED 5,750
PET 43	Supervising Pilot Projects /Artificial Lift Design Operations	10 – 14 Oct. 2022	Abu Dhabi	AED 5,750
PET 44	Tank Farm Automation systems Fundamentals	17 – 21 Oct. 2022	Dubai	AED 5,750
PET 45	Troubleshooting Ethylene Plants	24 – 28 Oct. 2022	Abu Dhabi	AED 5,750
PET 46	Well Completion and Performance	07 – 11 Nov. 2022	Dubai	AED 5,750
PET 47	Well Intervention	14 – 18 Nov. 2022	Abu Dhabi	AED 5,750
PET 48	Well Performance Overview	21 – 25 Nov. 2022	Abu Dhabi	AED 5,750
PET 49	Well Testing Design Analysis & Interpretation	12 – 16 Dec. 2022	Dubai	AED 5,750
PET 50	Wire Line Operation Fishing Job for Completion & Workover	19 – 23 Dec. 2022	Abu Dhabi	AED 5,750



	2. Mechanical Engineering & M	laintenance Cour	ses	
Sr.	Course Title	Date	Location	Fees
ME 1	Advanced Mechanical Maintenance	07 – 11 Feb. 2022	Abu Dhabi	AED 5,250
ME 2	Advanced Pipeline Operations & Maintenance	07 – 11 Feb. 2022	Dubai	AED 5,250
ME 3	Advanced Steam Turbines Design, Operation & Maintenance	14 – 18 Feb. 2022	Abu Dhabi	AED 5,250
ME 4	Advanced Water Distribution System Operation & Maintenance	14 – 18 Feb. 2022	Dubai	AED 5,250
ME 5	Applying Reliability Engineering Principles to Process Equipment Maintenance	21 – 25 Feb. 2022	Dubai	AED 5,250
ME 6	Audits of Existing Rotating Machinery Installations	21 – 25 Feb. 2022	Abu Dhabi	AED 5,250
ME 7	Bearing Installation Maintenance, Troubleshooting & Failure Analysis	07 – 11 Mar. 2022	Dubai	AED 5,250
ME 8	Boiler Operation, Maintenance and Water Treatment Technology	07 – 11 Mar. 2022	Abu Dhabi	AED 5,250
ME 9	Catalysts in Refining & Petrochemical Industries	14 – 18 Mar. 2022	Dubai	AED 5,250
ME 10	Compressors Operation, Maintenance & Troubleshooting	14 – 18 Mar. 2022	Abu Dhabi	AED 5,250
ME 11	Control & Safety Valves	21 – 25 Mar. 2022	Dubai	AED 5,250
ME 12	Data Analysis Techniques for Engineers & Technologists	21 – 25 Mar. 2022	Abu Dhabi	AED 5,250
ME 13	Decision Analysis for Operation and Maintenance Professionals	21 – 25 Mar. 2022	Dubai	AED 5,250
ME 14	Design and Fabrication Shell-And-Tube Heat Exchangers in Accordance to ASME & TEMA Codes	09 – 13 May 2022	Abu Dhabi	AED 5,250
ME 15	Design, Analysis & Fabrication of Pressure Vessels	09 – 13 May 2022	Dubai	AED 5,250
ME 16	Diesel Power Generating Maintenance & Troubleshooting	09 – 13 May 2022	Abu Dhabi	AED 5,250
ME 17	Effective Reliability & Maintenance Best Practices	16 – 20 May 2022	Dubai	AED 5,250
ME 18	Elliott Compressors and Steam Turbines	16 – 20 May 2022	Abu Dhabi	AED 5,250
ME 19	Engine Condition Monitoring Systems	23 – 27 May 2022	Dubai	AED 5,250
ME 20	Fans & Blowers: Performance, Measurement, Troubleshooting & Maintenance	23 – 27 May 2022	Abu Dhabi	AED 5,250
ME 21	Fundamentals of Vibration Causes, Effects, Analysis & Prevention Techniques	06 – 10 June 2022	Dubai	AED 5,250
ME 22	Gas Compressor & Prime Mover Configuring and Operating Theory	06 – 10 June 2022	Abu Dhabi	AED 5,250
ME 23	Gas Turbine Technology: Design, Operation, Control, Troubleshooting & Maintenance	13 – 17 June 2022	Abu Dhabi	AED 5,250

تليفون : ٢٦٣٥٠ - الإمارات العربية المتحدة تليفون : ٢٦٣٥٠ - فاكس : ٣٩٧١) ٢ ٦٦٥٣٠٣ - فاكس : ٢٦٣٥٠ - فاكس : ٢٦٣٥٠ - فاكس : ٢٦٣٥٠ - فاكس : ٢٦٥٨٢٠٠ - فاكس : ٢٦٥٨٢٠٠ - فاكس : ٢٩٣١) 2 6653203 - P.O. Box : 26356 - Abu Dhabi - United Arab Emirates www.nccfortraining.com



	2. Mechanical Engineering & M	aintenance Cours	ses	
Sr.	Course Title	Date	Location	Fees
ME 24	Gathering Centers Operators Refresher Course	13 – 17 June 2022	Dubai	AED 5,250
ME 25	Gear Boxes: Selection, Inspection, Maintenance, Troubleshooting & Repair	20 – 24 June 2022	Abu Dhabi	AED 5,250
ME 26	Heat Exchanger Inspection, Maintenance & Operation	20 – 24 June 2022	Dubai	AED 5,250
ME 27	Heat Transfer Equipment	20 – 24 June 2022	Abu Dhabi	AED 5,250
ME 28	Heating System	04 – 08 July 2022	Dubai	AED 5,250
ME 29	Heating, Ventilation & Air-Conditioning (HVAC) System	04 – 08 July 2022	Abu Dhabi	AED 5,250
ME 30	Hydraulic Oil & Gas Pipelines	18 – 22 July 2022	Dubai	AED 5,250
ME 31	Hydraulic System Maintenance	18 – 22 July 2022	Abu Dhabi	AED 5,250
ME 32	Industrial Boilers Operation and Troubleshooting	25 – 29 July 2022	Dubai	AED 5,250
ME 33	Industrial Equipment: Compressors, Pumps, Motors & Variable-Speed Drive: Selection Sizing, Application	25 – 29 July 2022	Abu Dhabi	AED 5,250
ME 34	Industrial Painting Selection & Evaluation	08 – 12 Aug. 2022	Dubai	AED 5,250
ME 35	Industrial Piping and Associated Equipment	08 – 12 Aug. 2022	Abu Dhabi	AED 5,250
ME 36	Kiln Troubleshooting	15 – 19 Aug. 2022	Dubai	AED 5,250
ME 37	Lifting & Rigging Equipment: Selection, Sizing, Operation, Diagnostic Testing, Troubleshooting	15 – 19 Aug. 2022	Abu Dhabi	AED 5,250
ME 38	Lifting Equipment	22 – 26 Aug. 2022	Abu Dhabi	AED 5,250
ME 39	Machinery Failure, Vibration Analysis and Predictive Maintenance	22 – 26 Aug. 2022	Dubai	AED 5,250
ME 40	Machinery Vibration Analysis & Predictive Maintenance	05 – 09 Sep. 2022	Abu Dhabi	AED 5,250
ME 41	Magnetic Bearings & Rotor Dynamic Analysis	05 – 09 Sep. 2022	Abu Dhabi	AED 5,250
ME 42	Maintenance & Operation of Rotating Equipment	12 – 16 Sep. 2022	Dubai	AED 5,250
ME 43	Maintenance Planning, Scheduling, Auditing & Benchmarking	12 – 16 Sep. 2022	Abu Dhabi	AED 5,250
ME 44	Management of Boilers, Steam Turbines & Steam Plant	19 – 23 Sep. 2022	Dubai	AED 5,250
ME 45	Material Selection & Failure Analysis for Oil Field Equipment	19 – 23 Sep. 2022	Abu Dhabi	AED 5,250
ME 46	Mechanical Dry Gas Seals and Coupling	26 – 30 Sep. 2022	Dubai	AED 5,250
ME 47	Mechanical Integrity & Reliability in Refineries Petrochemical & Process Plants	26 – 30 Sep. 2022	Abu Dhabi	AED 5,250



	2. Mechanical Engineering & M	aintenance Cour	ses	
Sr.	Course Title	Date	Location	Fees
ME 48	Mechanical Seals: Designs, Application, Selection, Installation, Troubleshooting and Maintenance	03 – 07 Oct. 2022	Abu Dhabi	AED 5,250
ME 49	Metallurgy & Material Selection for Mechanical Engineers	03 – 07 Oct. 2022	Dubai	AED 5,250
ME 50	NDT Inspection Technique and Application in Refinery	10 – 14 Oct. 2022	Abu Dhabi	AED 5,250
ME 51	Offshore Pipelines Design, Analysis & Methods	10 – 14 Oct. 2022	Dubai	AED 5,250
ME 52	Oil & Gas Pipeline Integrity & Maintenance	17 – 21 Oct. 2022	Abu Dhabi	AED 5,250
ME 53	Pipelines Hot Tapping & Plugging Equipment	17 – 21 Oct. 2022	Dubai	AED 5,250
ME 54	Pipeline Pigging – Technical & Operational Aspects	24 – 28 Oct. 2022	Abu Dhabi	AED 5,250
ME 55	Predictive & Preventive Maintenance for Diesel Generator	24 – 28 Oct. 2022	Dubai	AED 5,250
ME 56	Pump Selection, Installation, Performance & Control	07 – 11 Nov. 2022	Abu Dhabi	AED 5,250
ME 57	Pumps, Compressors Design, Maintenance and Troubleshooting	07 – 11 Nov. 2022	Dubai	AED 5,250
ME 58	Rotating Equipment Reliability Optimization & Continuous Improvement	14 – 18 Nov. 2022	Abu Dhabi	AED 5,250
ME 59	Safety Relief Valve Inspection, Maintenance, Operation, Troubleshooting & Repair	14 – 18 Nov. 2022	Dubai	AED 5,250
ME 60	Surge Relief Valve, Inspection, Maintenance and Troubleshooting	21 – 25 Nov. 2022	Abu Dhabi	AED 5,250
ME 61	Total Plant Reliability Centered Maintenance	21 – 25 Nov. 2022	Dubai	AED 5,250
ME 62	Turbomachinery Monitoring and Problem Analysis	12 – 16 Dec. 2022	Abu Dhabi	AED 5,250
ME 63	Utilities and Energy Systems Design and Performance in Refineries and Petrochemical Plants	12 – 16 Dec. 2022	Dubai	AED 5,250
ME 64	Valve Technology: Design, Selection, Application, Inspection, Troubleshooting	19 – 23 Dec. 2022	Abu Dhabi	AED 5,250
ME 65	Water System Design and Operation of Distribution Networks	19 – 23 Dec. 2022	Dubai	AED 5,250



	3. Electrical, Telecommunicatio	n & Control Cour	ses	
Sr.	Course Title	Date	Location	Fees
EAI 1	Advance Maintenance Management for Electrical Equipment	07 – 11 Feb. 2022	Abu Dhabi	AED 5,250
EAI 2	Design of Modern Electrical Distribution Systems	07 – 11 Feb. 2022	Dubai	AED 5,250
EAI 3	Advanced PLC Programming "Siemens, Allen Bradley,"	14 – 18 Feb. 2022	Abu Dhabi	AED 5,250
EAI 4	Advanced Power Transmission Technologies	14 – 18 Feb. 2022	Abu Dhabi	AED 5,250
EAI 5	Advanced Process Control and Loop Tuning	21 – 25 Feb. 2022	Dubai	AED 5,250
EAI 6	Advanced Variable Speed Drives	21 – 25 Feb. 2022	Abu Dhabi	AED 5,250
EAI 7	Analogue Communication	07 – 11 Mar. 2022	Dubai	AED 5,250
EAI 8	Application of Electrical Science to Power Generation, Transmission and Utilization	07 – 11 Mar. 2022	Abu Dhabi	AED 5,250
EAI 9	Applied Process Engineering Fundamentals	14 – 18 Mar. 2022	Dubai	AED 5,250
EAI 10	Basic Electrical and Instrumentation Design	14 – 18 Mar. 2022	Abu Dhabi	AED 5,250
EAI 11	Best Practice in Industrial Data Communications	21 – 25 Mar. 2022	Dubai	AED 5,250
EAI 12	Boiler Control and Instrumentation	21 – 25 Mar. 2022	Abu Dhabi	AED 5,250
EAI 13	Circuit Breakers & Switchgears Inspection, Maintenance, Design, Repair & Troubleshooting	21 – 25 Mar. 2022	Dubai	AED 5,250
EAI 14	Commissioning, Testing & Start-Up of Electrical Systems	09 – 13 May 2022	Abu Dhabi	AED 5,250
EAI 15	Competitive Electricity Markets: The Deregulation	09 – 13 May 2022	Dubai	AED 5,250
EAI 16	Control & Operation of Centrifugal Gas Compressors	09 – 13 May 2022	Abu Dhabi	AED 5,250
EAI 17	Control System of Electrical Motors	16 – 20 May 2022	Dubai	AED 5,250
EAI 18	Control Valve & Troubleshooting	16 – 20 May 2022	Abu Dhabi	AED 5,250
EAI 19	Crude Metering & Measurement Systems	23 – 27 May 2022	Dubai	AED 5,250
EAI 20	Custody Transfer Metering	23 – 27 May 2022	Abu Dhabi	AED 5,250
EAI 21	DCS-ICS Operation	06 – 10 June 2022	Dubai	AED 5,250
EAI 22	Design of Electric Switchboards (LV & MV) Only of Design & Engineering Engineers	06 – 10 June 2022	Abu Dhabi	AED 5,250
EAI 23	Design of Protection System	13 – 17 June 2022	Abu Dhabi	AED 5,250
EAI 24	Designing Telecommunications Distribution System	13 – 17 June 2022	Dubai	AED 5,250



	3. Electrical, Telecommunicatio	n & Control Cour	ses	
Sr.	Course Title	Date	Location	Fees
EAI 25	Distributed Control Systems (DCS) Fundamentals, Applications and Troubleshooting	20 – 24 June 2022	Abu Dhabi	AED 5,250
EAI 26	Distribution Network System Design & Planning	20 – 24 June 2022	Dubai	AED 5,250
EAI 27	Earthling of Utility and Industrial Distribution System	20 – 24 June 2022	Abu Dhabi	AED 5,250
EAI 28	Electric Energy Essentials	04 – 08 July 2022	Dubai	AED 5,250
EAI 29	Electrical and Instrumentation Equipment Precaution, Selection and Application in Hazardous Atmosphere	04 – 08 July 2022	Abu Dhabi	AED 5,250
EAI 30	Electrical Distribution Equipment Operation & Maintenance	18 – 22 July 2022	Dubai	AED 5,250
EAI 31	Electrical Equipment Selection, Operation & Maintenance	18 – 22 July 2022	Abu Dhabi	AED 5,250
EAI 32	Electrical Fault Finding and Troubleshooting	25 – 29 July 2022	Dubai	AED 5,250
EAI 33	Electrical Hazardous and Safety	25 – 29 July 2022	Abu Dhabi	AED 5,250
EAI 34	Electrical Installation, Maintenance & Equipment Reliability	08 – 12 Aug. 2022	Dubai	AED 5,250
EAI 35	Electrical Power Distribution of Industrial Plants	08 – 12 Aug. 2022	Abu Dhabi	AED 5,250
EAI 36	Electrical System Troubleshooting	15 – 19 Aug. 2022	Dubai	AED 5,250
EAI 37	Emergency Response Course for Panel Operators	15 – 19 Aug. 2022	Abu Dhabi	AED 5,250
EAI 38	ESD Applications	22 – 26 Aug. 2022	Abu Dhabi	AED 5,250
EAI 39	Final Control Elements	22 – 26 Aug. 2022	Dubai	AED 5,250
EAI 40	Fire and Gas Detection and Alarm System Training (FGS)	05 – 09 Sep. 2022	Abu Dhabi	AED 5,250
EAI 41	Flare and Overhead Pressure Protection	05 – 09 Sep. 2022	Abu Dhabi	AED 5,250
EAI 42	Flow Level Pressure & Temperature Control System	12 – 16 Sep. 2022	Dubai	AED 5,250
EAI 43	Gas Turbine Operations with MK VI Speedtronic Control System	12 – 16 Sep. 2022	Abu Dhabi	AED 5,250
EAI 44	High and Medium Voltage Substation Design, Testing and Maintenance	19 – 23 Sep. 2022	Dubai	AED 5,250
EAI 45	Hydraulic Electronic Control Systems	19 – 23 Sep. 2022	Abu Dhabi	AED 5,250
EAI 46	Installation, Calibration & Maintenance of Electronic Instruments	26 – 30 Sep. 2022	Dubai	AED 5,250
EAI 47	Instrumentation & Electrical Installation in Hazard Area	26 – 30 Sep. 2022	Abu Dhabi	AED 5,250
EAI 48	Introduction to Electrical Engineering	03 – 07 Oct. 2022	Abu Dhabi	AED 5,250



	3. Electrical, Telecommunication & Control Courses				
Sr.	Course Title	Date	Location	Fees	
EAI 49	Introduction to Reading of Electrical Drawings & Diagrams	03 – 07 Oct. 2022	Dubai	AED 5,250	
EAI 50	Maintenance & Reliability Best Practices Lowering Life Cycle Cost of Equipment	10 – 14 Oct. 2022	Abu Dhabi	AED 5,250	
EAI 51	National Electrical Safety Code (NESC)	10 – 14 Oct. 2022	Dubai	AED 5,250	
EAI 52	PLC & SCADA for Automation & Process Control	17 – 21 Oct. 2022	Abu Dhabi	AED 5,250	
EAI 53	Power Distribution Cables	17 – 21 Oct. 2022	Dubai	AED 5,250	
EAI 54	Power Cable Testing & Fault Location	24 – 28 Oct. 2022	Abu Dhabi	AED 5,250	
EAI 55	Power Generation & Distribution Systems	24 – 28 Oct. 2022	Dubai	AED 5,250	
EAI 56	Power System Analysis & Calculations in Electrical Networks Using ETAP Power Station	07 – 11 Nov. 2022	Abu Dhabi	AED 5,250	
EAI 57	Power System Harmonics, Distribution and Protection	07 – 11 Nov. 2022	Dubai	AED 5,250	
EAI 58	Power System Protection & Analysis	14 – 18 Nov. 2022	Abu Dhabi	AED 5,250	
EAI 59	Process Instrumentation & Control: Practical Measurement, Instrumentation & Control	14 – 18 Nov. 2022	Dubai	AED 5,250	
EAI 60	Process Safety Management	21 – 25 Nov. 2022	Abu Dhabi	AED 5,250	
EAI 61	Programmable Logic Controllers (PLC's) For Automation and Process Control	21 – 25 Nov. 2022	Dubai	AED 5,250	
EAI 62	Protection of Electrical Power System	12 – 16 Dec. 2022	Abu Dhabi	AED 5,250	
EAI 63	SCADA System: Application and Practical Design	12 – 16 Dec. 2022	Dubai	AED 5,250	
EAI 64	Troubleshooting, Maintenance & Protection of AC Electrical Motors & Drives	19 – 23 Dec. 2022	Abu Dhabi	AED 5,250	
EAI 65	Uninterrupted Power Supply (UPS)	19 – 23 Dec. 2022	Dubai	AED 5,250	



	4. Civil Engineering Applications, l	Jtilities & Public \	Works	
Sr.	Course Title	Date	Location	Fees
CIV 01	Advanced Construction Management, Site Operation & Supervising Multiple Projects	07 – 11 Feb. 2022	Abu Dhabi	AED 5,250
CIV 02	Advanced Facility Management	07 – 11 Feb. 2022	Dubai	AED 5,250
CIV 03	Advanced GIS Project Management	14 – 18 Feb. 2022	Abu Dhabi	AED 5,250
CIV 04	Advanced GPS Control Network Survey and QC	14 – 18 Feb. 2022	Abu Dhabi	AED 5,250
CIV 05	Advanced in Steel Work Design and Inspection	21 – 25 Feb. 2022	Dubai	AED 5,250
CIV 06	Advanced Techniques in Structural Engineering	21 – 25 Feb. 2022	Abu Dhabi	AED 5,250
CIV 07	Applying Project Monitoring, Reporting & Control	07 – 11 Mar. 2022	Dubai	AED 5,250
CIV 08	Blast Resistance Buildings for Oil and Gas Field	07 – 11 Mar. 2022	Abu Dhabi	AED 5,250
CIV 09	Bridge Design to BS5400-Steel & Concrete	14 – 18 Mar. 2022	Dubai	AED 5,250
CIV 10	Building & Facilities Maintenance Management	14 – 18 Mar. 2022	Abu Dhabi	AED 5,250
CIV 11	Building Operational Excellence in The Process Industry	21 – 25 Mar. 2022	Dubai	AED 5,250
CIV 12	Business Skills for Project Managers: Improve Your Focus, Credibility and Success	21 – 25 Mar. 2022	Abu Dhabi	AED 5,250
CIV 13	Cement Standard Testing Specifications & Methods	21 – 25 Mar. 2022	Dubai	AED 5,250
CIV 14	Civil Engineering Drafting	09 – 13 May 2022	Abu Dhabi	AED 5,250
CIV 15	Concrete Bridges Design & Construction	09 – 13 May 2022	Dubai	AED 5,250
CIV 16	Concrete Durability & Rehabilitation of Concrete Structures	09 – 13 May 2022	Abu Dhabi	AED 5,250
CIV 17	Concrete Mix Design	16 – 20 May 2022	Dubai	AED 5,250
CIV 18	Concrete Production & Categories	16 – 20 May 2022	Abu Dhabi	AED 5,250
CIV 19	Concrete Technology, Design & Standards	23 – 27 May 2022	Dubai	AED 5,250
CIV 20	Construction & Maintenance of Asphalt & Gravel Roads	23 – 27 May 2022	Abu Dhabi	AED 5,250
CIV 21	Construction Management: Procedures & Implementation	06 – 10 June 2022	Dubai	AED 5,250
CIV 22	Cost Engineering – Effective Estimating and Cost Control of Technical Projects	06 – 10 June 2022	Abu Dhabi	AED 5,250
CIV 23	Costal Harbour Engineering	13 – 17 June 2022	Abu Dhabi	AED 5,250
CIV 24	Damage Assessment and Rehabilitation of Concrete Structures	13 – 17 June 2022	Dubai	AED 5,250



	4. Civil Engineering Applications, L	Jtilities & Public \	Works	
Sr.	Course Title	Date	Location	Fees
CIV 25	Design of Distribution Water Mains and Extensions	20 – 24 June 2022	Abu Dhabi	AED 5,250
CIV 26	Design, Inspection, Repair and Maintenance Concrete Structure in Petrochemical Plants	20 – 24 June 2022	Dubai	AED 5,250
CIV 27	Designing High Performance Concrete Structures	20 – 24 June 2022	Abu Dhabi	AED 5,250
CIV 28	Designing, Specifying and Constructing with Modern Concrete	04 – 08 July 2022	Dubai	AED 5,250
CIV 29	Detailed Engineering Drawings, Codes & Standards	04 – 08 July 2022	Abu Dhabi	AED 5,250
CIV 30	Deterioration and Protection of Reinforced Concrete	04 – 08 July 2022	Dubai	AED 5,250
CIV 31	Fundamentals of Construction Materials Inspection & Acceptance	18 – 22 July 2022	Abu Dhabi	AED 5,250
CIV 32	GIS Applications on Infrastructure Planning & Management	18 – 22 July 2022	Dubai	AED 5,250
CIV 33	GPS General Training and Software Applications	25 – 29 July 2022	Abu Dhabi	AED 5,250
CIV 34	Green Building & Whole Building Commissioning Tools	25 – 29 July 2022	Dubai	AED 5,250
CIV 35	Highway Drainage - An Overview	08 – 12 Aug. 2022	Abu Dhabi	AED 5,250
CIV 36	Inspection, Assessment and Repair of Concrete Structure	08 – 12 Aug. 2022	Dubai	AED 5,250
CIV 37	Knowledge of Materials, Composite Materials & Testing	15 – 19 Aug. 2022	Abu Dhabi	AED 5,250
CIV 38	Laboratory Soil Tests	15 – 19 Aug. 2022	Abu Dhabi	AED 5,250
CIV 39	Leaking Monitoring and Detection	22 – 26 Aug. 2022	Dubai	AED 5,250
CIV 40	Measurement & Valuation of Civil Engineering Works	22 – 26 Aug. 2022	Abu Dhabi	AED 5,250
CIV 41	Pavement Design of Roads	05 – 09 Sep. 2022	Abu Dhabi	AED 5,250
CIV 42	Planning Construction Equipment and Methods for Reducing Cost of High-Rise Buildings	05 – 09 Sep. 2022	Dubai	AED 5,250
CIV 43	The Project Management PMP Exam Preparation	12 – 16 Sep. 2022	Abu Dhabi	AED 5,250
CIV 44	Principles & Practice of Reinforced Concrete Design	19 – 23 Sep. 2022	Dubai	AED 5,250
CIV 45	Professional Project Management – Preparatory Course for PMP Certificate	19 – 23 Sep. 2022	Abu Dhabi	AED 5,250
CIV 46	Project Leadership, Management & Communications	26 – 30 Sep. 2022	Dubai	AED 5,250
CIV 47	Project Management Professional Skill for Oil and Gas Projects and Preparing for PMP Exam	03 – 07 Oct. 2022	Abu Dhabi	AED 5,250
CIV 48	Project Support & Control – Estimating Requirements and Procedures	03 – 07 Oct. 2022	Abu Dhabi	AED 5,250



VILLE GATE TO HANDS-ON TRAINING

	4. Civil Engineering Applications, Utilities & Public Works			
Sr.	Course Title	Date	Location	Fees
CIV 49	Reliability of Urban Heritage and Historical Areas	10 – 14 Oct. 2022	Dubai	AED 5,250
CIV 50	Risk Based Inspection and Maintenance for Reinforced Concrete Structure.	10 – 14 Oct. 2022	Abu Dhabi	AED 5,250
CIV 51	Road Construction Work Specifications & Materials	17 – 21 Oct. 2022	Dubai	AED 5,250
CIV 52	Road Maintenance	17 – 21 Oct. 2022	Abu Dhabi	AED 5,250
CIV 53	Road Pavement & Maintenance	24 – 28 Oct. 2022	Dubai	AED 5,250
CIV 54	Sloping, Benching, Embankments and Bund walls	24 – 28 Oct. 2022	Abu Dhabi	AED 5,250
CIV 55	Smart Buildings Design	07 – 11 Nov. 2022	Dubai	AED 5,250
CIV 56	Soil Investigations and Improvement	14 – 18 Nov. 2022	Abu Dhabi	AED 5,250
CIV 57	Structural Condition Assessment of Existing Structures.	21 – 25 Nov. 2022	Dubai	AED 5,250
CIV 58	Structural Reliability Analysis & Design in Civil Engineering	12 – 16 Dec. 2022	Abu Dhabi	AED 5,250
CIV 59	Utility & Infrastructure Maintenance, Rehabilitation & Renovation for Civil Engineers	19 – 23 Dec. 2022	Dubai	AED 5,250
CIV 60	Value Engineering (VE)	26 – 30 Dec. 2022	Abu Dhabi	AED 5,250



	5. Maintenance Management & Plan	ning Applications	Courses	
Sr.	Course Title	Date	Location	Fees
MMP 01	Advanced Maintenance Planning & Management	07 – 11 Feb. 2022	Abu Dhabi	AED 5,250
MMP 02	Advanced Maintenance Planning & Scheduling	07 – 11 Feb. 2022	Dubai	AED 5,250
MMP 03	Advanced Shutdown and Turnaround Management	14 – 18 Feb. 2022	Abu Dhabi	AED 5,250
MMP 04	Advanced Strategic Maintenance Management	14 – 18 Feb. 2022	Abu Dhabi	AED 5,250
MMP 05	Asset Life Cycle & Maintenance Management	21 – 25 Feb. 2022	Dubai	AED 5,250
MMP 06	Best Maintenance Practices for Profit Optimization	21 – 25 Feb. 2022	Abu Dhabi	AED 5,250
MMP 07	Best Practices in Maintenance Management Strategy	07 – 11 Mar. 2022	Dubai	AED 5,250
MMP 08	Computerized Maintenance Management System (CMMS)	07 – 11 Mar. 2022	Abu Dhabi	AED 5,250
MMP 09	Condition Based Maintenance & Condition Monitoring	14 – 18 Mar. 2022	Dubai	AED 5,250
MMP 10	Corrective & Preventive Maintenance	14 – 18 Mar. 2022	Abu Dhabi	AED 5,250
MMP 11	Corrective Maintenance; Operation & Troubleshooting	21 – 25 Mar. 2022	Dubai	AED 5,250
MMP 12	Cost Effective Maintenance Management	21 – 25 Mar. 2022	Abu Dhabi	AED 5,250
MMP 13	Decision Analysis for Operation & Maintenance Professionals	09 – 13 May 2022	Dubai	AED 5,250
MMP 14	Economic and Technical Evaluations for Engineering and Maintenance Projects	09 – 13 May 2022	Abu Dhabi	AED 5,250
MMP 15	Effective Reliability & Maintenance Best Practices	16 – 20 May 2022	Dubai	AED 5,250
MMP 16	Essential Methodologies for Maintenance	16 – 20 May 2022	Abu Dhabi	AED 5,250
MMP 17	Excellence in Maintenance & Reliability Management: Preventive & Predictive Maintenance and Machinery Failure Analysis (RCFA)	23 – 27 May 2022	Dubai	AED 5,250
MMP 18	Implementation, Integration & Management of Predictive Maintenance	23 – 27 May 2022	Abu Dhabi	AED 5,250
MMP 19	Implementation, Integration & Management of Risk Based Inspection (RBI)	06 – 10 June 2022	Dubai	AED 5,250
MMP 20	Integrated Program in Operation And TPM	06 – 10 June 2022	Abu Dhabi	AED 5,250
MMP 21	Investing in Effective Maintenance: Improving System Operational Success to Achieve Safe & Profitable Operations	13 – 17 June 2022	Dubai	AED 5,250
MMP 22	Lean Maintenance, The Recent Trends of Maintenance	13 – 17 June 2022	Abu Dhabi	AED 5,250
MMP 23	Shutdown Management	20 – 24 June 2022	Abu Dhabi	AED 5,250



	5. Maintenance Management & Plan	ning Applications	Courses	
Sr.	Course Title	Date	Location	Fees
MMP 24	Machine Failure, PDM And Vibration Analysis	20 – 24 June 2022	Dubai	AED 5,250
MMP 25	Machinery Bearing, Lubrication and Reliability	04 – 08 July 2022	Abu Dhabi	AED 5,250
MMP 26	Maintenance & Reliability Best Practices: Lowering Life Cycle Cost of Equipment	04 – 08 July 2022	Dubai	AED 5,250
MMP 27	Maintenance Auditing, Benchmarking & Performance Improvement Towards World-Class Status	18 – 22 July 2022	Abu Dhabi	AED 5,250
MMP 28	Maintenance Best Practice	18 – 22 July 2022	Dubai	AED 5,250
MMP 29	Maintenance Contracting & Outsourcing	25 – 29 July 2022	Abu Dhabi	AED 5,250
MMP 30	Maintenance Planning Scheduling and Work Control	25 – 29 July 2022	Dubai	AED 5,250
MMP 31	Maintenance Technology Best Practices	08 – 12 Aug. 2022	Abu Dhabi	AED 5,250
MMP 32	Managing Shutdowns, Turnarounds and Outages	08 – 12 Aug. 2022	Dubai	AED 5,250
MMP 33	Mastering Advanced Management Skills for Maintenance Leadership	15 – 19 Aug. 2022	Abu Dhabi	AED 5,250
MMP 34	Modern Maintenance & Reliability Management: Planning, Estimating, Scheduling & Control (Cost Effect)	15 – 19 Aug. 2022	Dubai	AED 5,250
MMP 35	Operation Troubleshooting and Corrective Maintenance	22 – 26 Aug. 2022	Abu Dhabi	AED 5,250
MMP 36	Optimizing Equipment Maintenance & Replacement Decisions	22 – 26 Aug. 2022	Dubai	AED 5,250
MMP 37	Planning and Managing Shutdowns, Turnarounds	05 – 09 Sep. 2022	Abu Dhabi	AED 5,250
MMP 38	Planning, Shutdown and Work Control	05 – 09 Sep. 2022	Abu Dhabi	AED 5,250
MMP 39	Practical Pump Technology Selection, Operation & Maintenance	12 – 16 Sep. 2022	Dubai	AED 5,250
MMP 40	Practical Shutdown & Turnaround Management for Engineers and Managers	19 – 23 Sep. 2022	Abu Dhabi	AED 5,250
MMP 41	Predictive & Preventive Maintenance	26 – 30 Sep. 2022	Abu Dhabi	AED 5,250
MMP 42	Preventive & Corrective Maintenance	03 – 07 Oct. 2022	Dubai	AED 5,250
MMP 43	Process Plant Shutdown, Turnaround & Troubleshooting	10 – 14 Oct. 2022	Abu Dhabi	AED 5,250
MMP 44	Production Planning, Scheduling and Activity Control	17 – 21 Oct. 2022	Dubai	AED 5,250
MMP 45	Reliability Centered Maintenance & Total Productivity Maintenance	24 – 28 Oct. 2022	Abu Dhabi	AED 5,250
MMP 46	Risk Based Inspection Implementation Integration & Management	07 – 11 Nov. 2022	Dubai	AED 5,250



	5. Maintenance Management & Planning Applications Courses				
Sr.	Course Title	Date	Location	Fees	
MMP 47	Root Cause Analysis and Reliability Improvement	14 – 18 Nov. 2022	Abu Dhabi	AED 5,250	
MMP 48	Shutdown Planning & Control	21 – 25 Nov. 2022	Abu Dhabi	AED 5,250	
MMP 49	Supervising Maintenance Planning, Scheduling & Work Control	12 – 16 Dec. 2022	Dubai	AED 5,250	
MMP 50	Total Plant Reliability Centered Maintenance	19 – 23 Dec. 2022	Abu Dhabi	AED 5,250	



	6. Supply Chain Management, Tende	ring & Warehouse	e Courses	
Sr.	Course Title	Date	Location	Fees
SCM 01	Advance Forecasting & Inventory Management	07 – 11 Feb. 2022	Abu Dhabi	AED 5,250
SCM 02	Advanced Contracts and Tenders Management	07 – 11 Feb. 2022	Dubai	AED 5,250
SCM 03	Advanced Procurement Management	14 – 18 Feb. 2022	Abu Dhabi	AED 5,250
SCM 04	Advanced Stores & Inventory Management	14 – 18 Feb. 2022	Abu Dhabi	AED 5,250
SCM 05	Advanced Supply-Chain Management	21 – 25 Feb. 2022	Dubai	AED 5,250
SCM 06	Advanced Tendering Procedures & Bid Evaluation	21 – 25 Feb. 2022	Abu Dhabi	AED 5,250
SCM 07	Advanced Warehouse Management	07 – 11 Mar. 2022	Dubai	AED 5,250
SCM 08	Best Practices for Procurement & Contract Management	07 – 11 Mar. 2022	Abu Dhabi	AED 5,250
SCM 09	Catering Contracts Supervision and Control	14 – 18 Mar. 2022	Dubai	AED 5,250
SCM 10	Contract Conditions in Construction Projects Using FIDIC Forms & Arbitration	14 – 18 Mar. 2022	Abu Dhabi	AED 5,250
SCM 11	Contract Drafting and Implementation	21 – 25 Mar. 2022	Dubai	AED 5,250
SCM 12	Contract Excellence for Non-Legal Professionals	21 – 25 Mar. 2022	Abu Dhabi	AED 5,250
SCM 13	Contract Negotiation & Effective Purchasing Strategies	21 – 25 Mar. 2022	Dubai	AED 5,250
SCM 14	Contract Planning, Strategy & Claims Mitigation	09 – 13 May 2022	Abu Dhabi	AED 5,250
SCM 15	Contract Specification Writing	09 – 13 May 2022	Dubai	AED 5,250
SCM 16	Contracts: Reading, Writing and Negotiating	09 – 13 May 2022	Abu Dhabi	AED 5,250
SCM 17	Contractual Claims and Dispute Resolution	16 – 20 May 2022	Dubai	AED 5,250
SCM 18	Designing and Managing Effective Contracts	16 – 20 May 2022	Abu Dhabi	AED 5,250
SCM 19	Developing A Procurement Strategy	23 – 27 May 2022	Dubai	AED 5,250
SCM 20	Developing Incentive Contracts	23 – 27 May 2022	Abu Dhabi	AED 5,250
SCM 21	Effective Inventory Management Techniques	06 – 10 June 2022	Dubai	AED 5,250
SCM 22	Effective Purchasing & Inventory Management Tech.	06 – 10 June 2022	Abu Dhabi	AED 5,250
SCM 23	Effective Storekeeping Skills	13 – 17 June 2022	Abu Dhabi	AED 5,250
SCM 24	Executive Strategy in Project Management	13 – 17 June 2022	Dubai	AED 5,250
SCM 25	Foreign Trade & Importation & Exportation Concept, Elements and Importance	20 – 24 June 2022	Abu Dhabi	AED 5,250



	6. Supply Chain Management, Tendering & Warehouse Courses			
Sr.	Course Title	Date	Location	Fees
SCM 26	Handling & Resolving Contractual Claims Successfully	20 – 24 June 2022	Dubai	AED 5,250
SCM 27	Implementing A Logistics Process in Your Organization	20 – 24 June 2022	Abu Dhabi	AED 5,250
SCM 28	Improve the Arrangement in The Store and Efficiency for Storing	04 – 08 July 2022	Dubai	AED 5,250
SCM 29	Improving and Measuring Your Procurement Performance	04 – 08 July 2022	Abu Dhabi	AED 5,250
SCM 30	Integrated Logistics and Supply-Chain Management	04 – 08 July 2022	Dubai	AED 5,250
SCM 31	Integrating Purchasing, Logistics and Inventory with Suppliers	18 – 22 July 2022	Abu Dhabi	AED 5,250
SCM 32	International Logistics Management	18 – 22 July 2022	Dubai	AED 5,250
SCM 33	International Transport Management	25 – 29 July 2022	Abu Dhabi	AED 5,250
SCM 34	Inventory and Stock Control Management	25 – 29 July 2022	Dubai	AED 5,250
SCM 35	Managing & Supervising Projects, Consultants & Contractors	08 – 12 Aug. 2022	Abu Dhabi	AED 5,250
SCM 36	Managing Freight and International Transport	08 – 12 Aug. 2022	Dubai	AED 5,250
SCM 37	Managing Multiple Tasks, Priorities and Deadlines	15 – 19 Aug. 2022	Abu Dhabi	AED 5,250
SCM 38	Managing Tenders, Specifications & Contracts	15 – 19 Aug. 2022	Abu Dhabi	AED 5,250
SCM 39	Material Cataloguing, Specifications & Storage Planning	22 – 26 Aug. 2022	Dubai	AED 5,250
SCM 40	Material Management & Logistic Administration	22 – 26 Aug. 2022	Abu Dhabi	AED 5,250
SCM 41	Materials and Supply Chain Management	05 – 09 Sep. 2022	Abu Dhabi	AED 5,250
SCM 42	Materials Handling in The Modern Warehouse	05 – 09 Sep. 2022	Dubai	AED 5,250
SCM 43	Offshoring Supplier Management & Cultural Awareness	12 – 16 Sep. 2022	Abu Dhabi	AED 5,250
SCM 44	Performance Management for Logistics, Warehousing and Purchasing Professionals	19 – 23 Sep. 2022	Dubai	AED 5,250
SCM 45	Planning the Supply Chain Management	19 – 23 Sep. 2022	Abu Dhabi	AED 5,250
SCM 46	Practical Use of The New FIDIC Conditions of Contract	26 – 30 Sep. 2022	Dubai	AED 5,250
SCM 47	Preparing and Managing Contracts	03 – 07 Oct. 2022	Abu Dhabi	AED 5,250
SCM 48	Preservation of Materials in a Modern Warehouse	03 – 07 Oct. 2022	Abu Dhabi	AED 5,250
SCM 49	Purchasing & Inventory Management Techniques & Suppler Selection	10 – 14 Oct. 2022	Dubai	AED 5,250



6. Supply Chain Management, Tendering & Warehouse Courses				
Sr.	Course Title	Date	Location	Fees
SCM 50	Purchasing Techniques, Negotiating and Cost Reduction	10 – 14 Oct. 2022	Abu Dhabi	AED 5,250
SCM 51	Strategic Contract Management	17 – 21 Oct. 2022	Dubai	AED 5,250
SCM 52	Supply Chain & Logistics Management	17 – 21 Oct. 2022	Abu Dhabi	AED 5,250
SCM 53	Systems Integration Project Management	24 – 28 Oct. 2022	Dubai	AED 5,250
SCM 54	Tender Design and Evaluation	24 – 28 Oct. 2022	Abu Dhabi	AED 5,250
SCM 55	Tools & Techniques for Managing Risk & Uncertainty	07 – 11 Nov. 2022	Dubai	AED 5,250
SCM 56	Total Logistics Management	14 – 18 Nov. 2022	Abu Dhabi	AED 5,250
SCM 57	Transport of Dangerous Goods by Air	21 – 25 Nov. 2022	Dubai	AED 5,250
SCM 58	Understanding the Procurement Management Principles	12 – 16 Dec. 2022	Abu Dhabi	AED 5,250
SCM 59	Value Engineering	19 – 23 Dec. 2022	Dubai	AED 5,250
SCM 60	Warehouse Planning and Warehouse Management	26 – 30 Dec. 2022	Abu Dhabi	AED 5,250



	7. Safety, Health & Environment and Laboratory Courses				
Sr.	Course Title	Date	Location	Fees	
SHL 01	Advanced Fire Fighting & Rescue in Process Plants	07 – 11 Feb. 2022	Abu Dhabi	AED 5,250	
SHL 02	Advanced Gas Chromatography & Troubleshooting	07 – 11 Feb. 2022	Dubai	AED 5,250	
SHL 03	Advanced HAZOP Studies for Team Leader	14 – 18 Feb. 2022	Abu Dhabi	AED 5,250	
SHL 04	Advanced Health & Safety Management	14 – 18 Feb. 2022	Abu Dhabi	AED 5,250	
SHL 05	Advanced Process Hazard Analysis (PHA) Methods	21 – 25 Feb. 2022	Dubai	AED 5,250	
SHL 06	Advanced Process Risk Assessment within Production Operation	21 – 25 Feb. 2022	Abu Dhabi	AED 5,250	
SHL 07	Advanced Safety and Security Systems	07 – 11 Mar. 2022	Dubai	AED 5,250	
SHL 08	Advanced Storage of Hazardous Waste	07 – 11 Mar. 2022	Abu Dhabi	AED 5,250	
SHL 09	Air Pollution and Environmental Risk Evaluation	14 – 18 Mar. 2022	Dubai	AED 5,250	
SHL 10	Analysis of Dioxins and PCBs	14 – 18 Mar. 2022	Abu Dhabi	AED 5,250	
SHL 11	Analysis of Pesticide Residues in Drinking Water Labs	21 – 25 Mar. 2022	Dubai	AED 5,250	
SHL 12	Process Analyzer	21 – 25 Mar. 2022	Abu Dhabi	AED 5,250	
SHL 13	Applying HACCP Principles for the Food Service Industry	21 – 25 Mar. 2022	Dubai	AED 5,250	
SHL 14	Area Classification & Selection of Electrical Equipment	09 – 13 May 2022	Abu Dhabi	AED 5,250	
SHL 15	Assessment of Risk to Health from Chemical Substances	09 – 13 May 2022	Dubai	AED 5,250	
SHL 16	Basic Chemistry for Laboratory Technicians	16 – 20 May 2022	Abu Dhabi	AED 5,250	
SHL 17	Basic Principal of Analytical Chemistry	16 – 20 May 2022	Dubai	AED 5,250	
SHL 18	Behavioral Safety Audit	23 – 27 May 2022	Abu Dhabi	AED 5,250	
SHL 19	Best Practice in Sewage & Industrial Wastewater Treatment & Environmental Protection	23 – 27 May 2022	Dubai	AED 5,250	
SHL 20	Calculating Carbon Footprint	06 – 10 June 2022	Abu Dhabi	AED 5,250	
SHL 21	Chemical Laboratory: Operations, Equipment & Safety	06 – 10 June 2022	Dubai	AED 5,250	
SHL 22	Control of Substances Hazardous to Health (COSHH)	13 – 17 June 2022	Abu Dhabi	AED 5,250	
SHL 23	Crisis Management and Incident Controller	13 – 17 June 2022	Abu Dhabi	AED 5,250	
SHL 24	Developing an Effective Safety Culture	20 – 24 June 2022	Dubai	AED 5,250	
SHL 25	Electrical Safety for Electricians	20 – 24 June 2022	Abu Dhabi	AED 5,250	



	7. Safety, Health & Environment and Laboratory Courses				
Sr.	Course Title	Date	Location	Fees	
SHL 26	Environmental Awareness & Health Protection	04 – 08 July 2022	Dubai	AED 5,250	
SHL 27	Environmental Decision Making: A Systems Approach	04 – 08 July 2022	Abu Dhabi	AED 5,250	
SHL 28	Environmental Impact Assessment (EIA)	04 – 08 July 2022	Dubai	AED 5,250	
SHL 29	Environmental Impact of Oil Spills	18 – 22 July 2022	Abu Dhabi	AED 5,250	
SHL 30	Fire Prevention, Protection & Safety on Power Plants	18 – 22 July 2022	Dubai	AED 5,250	
SHL 31	Halal Standards and Conformance Infrastructure for OIC Countries	25 – 29 July 2022	Abu Dhabi	AED 5,250	
SHL 32	Handling Storage & Safe Use of Hazardous Chemical Substances	25 – 29 July 2022	Dubai	AED 5,250	
SHL 33	Hazardous & Non-Hazardous Waste Management	08 – 12 Aug. 2022	Abu Dhabi	AED 5,250	
SHL 34	Hazardous Material Handling (HAZMAT)	08 – 12 Aug. 2022	Dubai	AED 5,250	
SHL 35	Health, Safety and Environment Impact Assessment	15 – 19 Aug. 2022	Abu Dhabi	AED 5,250	
SHL 36	High Performance Liquid Chromatography (HPLC)	15 – 19 Aug. 2022	Dubai	AED 5,250	
SHL 37	Imported Food Inspections Based on Risk Analysis Base	22 – 26 Aug. 2022	Abu Dhabi	AED 5,250	
SHL 38	Incident & Accident Investigations of RCA	22 – 26 Aug. 2022	Abu Dhabi	AED 5,250	
SHL 39	Inductively Coupled Plasma (ICP): Practice & Techniques	05 – 09 Sep. 2022	Dubai	AED 5,250	
SHL 40	Industrial Analytical Chemistry & Process Analyzers	05 – 09 Sep. 2022	Abu Dhabi	AED 5,250	
SHL 41	Industrial Ergonomics	12 – 16 Sep. 2022	Abu Dhabi	AED 5,250	
SHL 42	Industrial Noise Control	12 – 16 Sep. 2022	Dubai	AED 5,250	
SHL 43	Integration of HSE & QMS Management Systems	19 – 23 Sep. 2022	Abu Dhabi	AED 5,250	
SHL 44	Introduction to Fire Alarm & Detection System	19 – 23 Sep. 2022	Dubai	AED 5,250	
SHL 45	Investigating Safety Accidents	26 – 30 Sep. 2022	Abu Dhabi	AED 5,250	
SHL 46	Ionizing Radiation Protection & Safety	26 – 30 Sep. 2022	Dubai	AED 5,250	
SHL 47	Job Safety Analysis	03 – 07 Oct. 2022	Abu Dhabi	AED 5,250	
SHL 48	Laboratory Environmental Analysis: Air, Soils & Water	03 – 07 Oct. 2022	Abu Dhabi	AED 5,250	
SHL 49	Laboratory Report Writing & Technical Writing Skill	10 – 14 Oct. 2022	Dubai	AED 5,250	
SHL 50	Leadership, Management and Supervisory Skills for Laboratory Personnel	10 – 14 Oct. 2022	Abu Dhabi	AED 5,250	



	7. Safety, Health & Environment and Laboratory Courses				
Sr.	Course Title	Date	Location	Fees	
SHL 51	Lifting Equipment & Mobile Cranes Inspection	17 – 21 Oct. 2022	Dubai	AED 5,250	
SHL 52	Membranes in Desalination in Water Technology	17 – 21 Oct. 2022	Abu Dhabi	AED 5,250	
SHL 53	Modern Safety Management	24 – 28 Oct. 2022	Dubai	AED 5,250	
SHL 54	Occupational Health, Safety & Environment (HSE)	24 – 28 Oct. 2022	Abu Dhabi	AED 5,250	
SHL 55	Oil & Gas Operational Safety	24 – 28 Oct. 2022	Dubai	AED 5,250	
SHL 56	Oil Spill Management & Beach Cleaning (OS)	07 – 11 Nov. 2022	Abu Dhabi	AED 5,250	
SHL 57	Performance and Troubleshooting of Laboratory Analytical Equipment	07 – 11 Nov. 2022	Dubai	AED 5,250	
SHL 58	Pollution Prevention Techniques & Technology	07 – 11 Nov. 2022	Abu Dhabi	AED 5,250	
SHL 59	Power Plant Safety & Loss Prevention	14 – 18 Nov. 2022	Dubai	AED 5,250	
SHL 60	Process Analyzers & Analytical Instrumentation	14 – 18 Nov. 2022	Abu Dhabi	AED 5,250	
SHL 61	Quantified Risk Assessment	21 – 25 Nov. 2022	Dubai	AED 5,250	
SHL 62	Radiation Protection & Safety of Radiation	21 – 25 Nov. 2022	Abu Dhabi	AED 5,250	
SHL 63	Risk based inspection for food facilities	05 – 09 Dec. 2022	Dubai	AED 5,250	
SHL 64	Safe Lifting & Materials Handling	05 – 09 Dec. 2022	Abu Dhabi	AED 5,250	
SHL 65	Safe Work Practices for Confined Space Entry	12 – 16 Dec. 2022	Dubai	AED 5,250	
SHL 66	Safety Conception Design& Implementation	12 – 16 Dec. 2022	Dubai	AED 5,250	
SHL 67	Security Planning and Operations	19 – 23 Dec. 2022	Abu Dhabi	AED 5,250	
SHL 68	Solid Waste Management	19 – 23 Dec. 2022	Dubai	AED 5,250	
SHL 69	Statistical Analysis of Laboratory Data	26 – 30 Dec. 2022	Abu Dhabi	AED 5,250	
SHL 70	Working at Heights	26 – 30 Dec. 2022	Dubai	AED 5,250	



8. Financial and Economics Courses				
Sr.	Course Title	Date	Location	Fees
FE 01	Accounts Receivable & Credit Policies Management	07 – 11 Feb. 2022	Abu Dhabi	AED 5,250
FE 02	Advance Approach on Traditional Tools in Budgeting	14 – 18 Feb. 2022	Dubai	AED 5,250
FE 03	Advanced Financial Management	21 – 25 Feb. 2022	Abu Dhabi	AED 5,250
FE 04	Analysis and interpretation of company accounts	07 – 11 Mar. 2022	Abu Dhabi	AED 5,250
FE 05	Basic Finance for Bankers	21 – 25 Mar. 2022	Dubai	AED 5,250
FE 06	Basics of Loans Syndications	21 – 25 Mar. 2022	Abu Dhabi	AED 5,250
FE 07	Budgeting, Forecasting, Planning and Cash Flow	09 – 13 May 2022	Dubai	AED 5,250
FE 08	Capital Budgeting Analysis	16 – 20 May 2022	Abu Dhabi	AED 5,250
FE 09	Cash Flow Analysis: Computations and Applications	23 – 27 May 2022	Dubai	AED 5,250
FE 10	Corporate Banking	06 – 10 June 2022	Abu Dhabi	AED 5,250
FE 11	Corporate Finance Planning, Budgeting & Controlling	13 – 17 June 2022	Dubai	AED 5,250
FE 12	Cost and Managerial Accounting for Non-Accountants	13 – 17 June 2022	Abu Dhabi	AED 5,250
FE 13	Cost management an activity accounting approach	04 – 08 July 2022	Dubai	AED 5,250
FE 14	Designing & Improving Cost Management Information	18 – 22 July 2022	Abu Dhabi	AED 5,250
FE 15	Efficient Finance & Accounting Operations: Best Practices and Update	25 – 29 July 2022	Dubai	AED 5,250
FE 16	Finance for Non-Finance Professionals	08 – 12 Aug. 2022	Abu Dhabi	AED 5,250
FE 17	Financial Analysis using Excel	15 – 19 Aug. 2022	Dubai	AED 5,250
FE 18	Financial Planning, Control and Budgeting	22 – 26 Aug. 2022	Abu Dhabi	AED 5,250
FE 19	Financial Statement Analysis	05 – 09 Sep. 2022	Dubai	AED 5,250
FE 20	Fundamental of Finance & Accounting for Non-Financial	12 – 16 Sep. 2022	Abu Dhabi	AED 5,250
FE 21	Internal Control over Financial Reporting	19 – 23 Sep. 2022	Dubai	AED 5,250
FE 22	Interviewing, fact finding & flowcharting for internal auditors	03 – 07 Oct. 2022	Abu Dhabi	AED 5,250
FE 23	Management development and financial planning	10 – 14 Oct. 2022	Abu Dhabi	AED 5,250
FE 24	Managing Cash Flow	17 – 21 Oct. 2022	Dubai	AED 5,250
FE 25	Mastering Business & Financial Modeling Using Excel	23 – 24 Oct. 2022	Abu Dhabi	AED 5,250



8. Financial and Economics Courses				
Sr.	Course Title	Date	Location	Fees
FE 26	Oil & Gas Accounting & Performance Measurement	07 – 11 Nov. 2022	Dubai	AED 5,250
FE 27	Personal, & Retail Banking	14 – 18 Nov. 2022	Abu Dhabi	AED 5,250
FE 28	Problem Loan Management	21 – 25 Nov. 2022	Dubai	AED 5,250
FE 29	Risk Management for Basel II	12 – 16 Dec. 2022	Abu Dhabi	AED 5,250
FE 30	Strategic Management Accounting	19 – 23 Dec. 2022	Dubai	AED 5,250



9. Sales, Marketing and Warehouse Courses				
Sr.	Course Title	Date	Location	Fees
SMW 1	Advanced Stores Management	07 – 11 Feb. 2022	Abu Dhabi	AED 3,750
SMW 2	Attracting New Customers and Retrieving Old Ones	14 – 17 Feb. 2022	Dubai	AED 3,750
SMW 3	Basic Warehouse Management	21 – 25 Feb. 2022	Abu Dhabi	AED 3,750
SMW 4	Body Language for Customer Service	07 – 11 Mar. 2022	Abu Dhabi	AED 3,750
SMW 5	Communication Customer Service, Telephone Etiquette	14 – 18 Mar. 2022	Dubai	AED 3,750
SMW 6	Communication Skills, Telephone Etiquette	21 – 25 Mar. 2022	Abu Dhabi	AED 3,750
SMW 7	Critical Elements of Customer Service	21 – 25 Mar. 2022	Dubai	AED 3,750
SMW 8	Customer Relationship Management (CRM)	09 – 13 May 2022	Abu Dhabi	AED 3,750
SMW 9	Customer Services Quality	16 – 20 May 2022	Dubai	AED 3,750
SMW 10	Customers' Buying Processes	23 – 27 May 2022	Abu Dhabi	AED 3,750
SMW 11	Developing Procurement Strategy	06 – 10 June 2022	Dubai	AED 3,750
SMW 12	Developing the skills of interviewing, selection and Hiring Sales Professional	13 – 17 June 2022	Abu Dhabi	AED 3,750
SMW 13	Distribution Sales Management	13 – 17 June 2022	Dubai	AED 3,750
SMW 14	Exceed Customers' Expectations	04 – 08 July 2022	Abu Dhabi	AED 3,750
SMW 15	Fundamentals Marketing	18 – 22 July 2022	Dubai	AED 3,750
SMW 16	How to Design Your Marketing system	25 – 29 July 2022	Abu Dhabi	AED 3,750
SMW 17	How to win & Keep Customers	08 – 12 Aug. 2022	Dubai	AED 3,750
SMW 18	International Logistics Management	15 – 19 Aug. 2022	Abu Dhabi	AED 3,750
SMW 19	Logistics, Inventory & Materials Management	22 – 26 Aug. 2022	Dubai	AED 3,750
SMW 20	Maintain Customer client focus	05 – 09 Sep. 2022	Abu Dhabi	AED 3,750
SMW 21	Marketing Channel Organizations	05 – 09 Sep. 2022	Dubai	AED 3,750
SMW 22	Measuring Customer Satisfaction and Customer Loyalty	12 – 16 Sep. 2022	Abu Dhabi	AED 3,750
SMW 23	NLP for Marketing & Sales	19 – 23 Sep. 2022	Abu Dhabi	AED 3,750
SMW 24	Preservation of Materials in a Modern Warehouse	26 – 30 Sep. 2022	Dubai	AED 3,750
SMW 25	Professional Sales Skills	26 – 30 Sep. 2022	Abu Dhabi	AED 3,750
SMW 26	Purchasing Techniques, Negotiating & Cost Reduction	03 – 07 Oct. 2022	Dubai	AED 3,750



9. Sales, Marketing and Warehouse Courses				
Sr.	Course Title	Date	Location	Fees
SMW 27	Recent Trends for The Development of Marketing and Applications to Increase Sales	03 – 07 Oct. 2022	Abu Dhabi	AED 3,750
SMW 28	Referring Trust Customers	10 – 14 Oct. 2022	Dubai	AED 3,750
SMW 29	Retail Marketing - Maximizing Brands, Networks & Outlets	10 – 14 Oct. 2022	Abu Dhabi	AED 3,750
SMW 30	Risk Management in The Supply Chain	17 – 21 Oct. 2022	Dubai	AED 3,750
SMW 31	Sales and Customer Service Training for Call Center Agents	17 – 21 Oct. 2022	Abu Dhabi	AED 3,750
SMW 32	Sales and Operational Planning	24 – 28 Oct. 2022	Dubai	AED 3,750
SMW 33	Sales Forecasting & Market Share	24 – 28 Oct. 2022	Abu Dhabi	AED 3,750
SMW 34	Sales Promotion and Merchandising	07 – 11 Nov. 2022	Dubai	AED 3,750
SMW 35	Sales Skills for Travel Agents	14 – 18 Nov. 2022	Abu Dhabi	AED 3,750
SMW 36	Sales Training: Selling Smarter	21 – 25 Nov. 2022	Dubai	AED 3,750
SMW 37	Small Business Banking Sales Skills	05 – 09 Dec. 2022	Abu Dhabi	AED 3,750
SMW 38	Telemarketing - Using the Telephone as A Sales Tool	12 – 16 Dec. 2022	Abu Dhabi	AED 3,750
SMW 39	Tele sales Essential Skills	19 – 23 Dec. 2022	Dubai	AED 3,750
SMW 40	Understanding Consumer Behavior	26 – 30 Dec. 2022	Abu Dhabi	AED 3,750



10. Administration and Management Courses				
Sr.	Course Title	Date	Location	Fees
MG 1	Administration and Office Management: Best Practices and Technology	07 – 09 Feb. 2022	Abu Dhabi	AED 2,500
MG 2	Advanced Communication Skills for Leaders	07 – 09 Feb. 2022	Dubai	AED 2,500
MG 3	Advanced Legal Translation and Memo Writing	07 – 09 Feb. 2022	Abu Dhabi	AED 2,500
MG 4	Advanced Secretarial Course and Office Management	14 – 16 Feb. 2022	Abu Dhabi	AED 2,500
MG 5	Advanced Teamwork and Cooperation Skills	14 – 16 Feb. 2022	Dubai	AED 2,500
MG 6	Analyzing and Designing Successful Organizations Leading a Complex Effort in A Changing World	21 – 23 Feb. 2022	Abu Dhabi	AED 2,500
MG 7	Basic Supervisory Skills	21 – 23 Feb. 2022	Dubai	AED 2,500
MG 8	Best Practices for Personnel-HR Assistants	21 – 23 Feb. 2022	Abu Dhabi	AED 2,500
MG 9	Building Skills for Working in Teams: Igniting Passion & Activating Potential in Teams	07 – 09 Mar. 2022	Dubai	AED 2,500
MG 10	Business Etiquette & Protocol	07 – 09 Mar. 2022	Abu Dhabi	AED 2,500
MG 11	Business Planning: Practical Strategies for Organizational Success	14 – 16 Mar. 2022	Dubai	AED 2,500
MG 12	Business Process Analysis and Modeling	14 – 16 Mar. 2022	Abu Dhabi	AED 2,500
MG 13	Business Report Writing Skills	14 – 16 Mar. 2022	Dubai	AED 2,500
MG 14	Career Development & Succession Planning	21 – 23 Mar. 2022	Abu Dhabi	AED 2,500
MG 15	Certificate in Resource Management, Recruitment & Talent Planning	21 – 23 Mar. 2022	Dubai	AED 2,500
MG 16	Coaching & Counseling for Peak Performance Program	28 – 30 Mar. 2022	Abu Dhabi	AED 2,500
MG 17	Coaching, Mentoring and Team Building Skills	28 – 30 Mar. 2022	Dubai	AED 2,500
MG 18	Communication Skills in Oil and Gas Fields	28 – 30 Mar. 2022	Abu Dhabi	AED 2,500
MG 19	Competency Based Performance Management	09 – 11 May 2022	Dubai	AED 2,500
MG 20	Concise Minute Taking	09 – 11 May 2022	Abu Dhabi	AED 2,500
MG 21	Creative Thinking and Innovation Techniques	16 – 18 May 2022	Dubai	AED 2,500
MG 22	Designing A Competency-Based Performance Appraisal System	16 – 18 May 2022	Abu Dhabi	AED 2,500
MG 23	Developing Effective Interpersonal & Communications Skills	23 – 25 May 2022	Abu Dhabi	AED 2,500
MG 24	Economic Engineering for Managers	23 – 25 May 2022	Dubai	AED 2,500



	10. Administration and Management Courses				
Sr.	Course Title	Date	Location	Fees	
MG 25	Effective Leadership & People Management	23 – 25 May 2022	Abu Dhabi	AED 2,500	
MG 26	Effective Management & Leadership Styles	06 – 08 June 2022	Dubai	AED 2,500	
MG 27	Effective Presentation Skills	06 – 08 June 2022	Abu Dhabi	AED 2,500	
MG 28	Employee Empowerment and Engagement	13 – 15 June 2022	Dubai	AED 2,500	
MG 29	Essential Skills for The New Manager & Supervisor	15 – 15 June 2022	Abu Dhabi	AED 2,500	
MG 30	Executive Secretary: A Comprehensive Training Course	20 – 22 June 2022	Dubai	AED 2,500	
MG 31	Fish Philosophy	20 – 22 June 2022	Abu Dhabi	AED 2,500	
MG 32	Getting Results Through Training	27 – 29 June 2022	Dubai	AED 2,500	
MG 33	Goal Setting, Planning & Decision Making	27 – 29 June 2022	Abu Dhabi	AED 2,500	
MG 34	High Productive & Effective Administration	27 – 29 June 2022	Dubai	AED 2,500	
MG 35	HR & KPIs Benchmarking	04 – 06 July 2022	Abu Dhabi	AED 2,500	
MG 36	HR Communication	04 – 06 July 2022	Dubai	AED 2,500	
MG 37	HR Measurement and Benchmarking	18 – 20 July 2022	Abu Dhabi	AED 2,500	
MG 38	Human Resource (HR) Management Skills	18 – 20 July 2022	Abu Dhabi	AED 2,500	
MG 39	Human Resources & Capability Development in Oil & Gas	25 – 27 July 2022	Dubai	AED 2,500	
MG 40	Human Resources Training: HR For the Non-HR Manager	25 – 27 July 2022	Abu Dhabi	AED 2,500	
MG 41	Identification and Analysis of Training Needs	08 – 10 Aug. 2022	Abu Dhabi	AED 2,500	
MG 42	Identifying Training Needs and Evaluating Training	08 – 10 Aug. 2022	Dubai	AED 2,500	
MG 43	Implementation of Six Sigma	15 – 17 Aug. 2022	Abu Dhabi	AED 2,500	
MG 44	Influencing Skills, Assertiveness and Negotiation	15 – 17 Aug. 2022	Dubai	AED 2,500	
MG 45	Innovative Leadership Competencies	22 – 24 Aug. 2022	Abu Dhabi	AED 2,500	
MG 46	Interpersonal Communication Skills	22 – 24 Aug. 2022	Dubai	AED 2,500	
MG 47	Latest Techniques for Interviewing, Testing & Effective Selection	05 – 07 Sep. 2022	Abu Dhabi	AED 2,500	
MG 48	Leadership & Management in Times of Pressure, Stress & Crisis	05 – 07 Sep. 2022	Abu Dhabi	AED 2,500	
MG 49	Leadership & Team Management Skills for Technical Professionals in Oil & Gas	12 – 14 Sep. 2022	Dubai	AED 2,500	

تليفون : ٢٦٣٥٠ - أبوظبي - الإمارات العربية المتحدة تليفون : ٢٦٣٥٠ - أبوظبي - الإمارات العربية المتحدة (+9٢١) حص.ب : ٢٦٣٥٠ - أبوظبي - الإمارات العربية المتحدة Tel. : (+971) 2 6658200 Fax. : (+971) 2 6653303 - P.O. Box : 26356 - Abu Dhabi - United Arab Emirates www.nccfortraining.com



10. Administration and Management Courses				
Sr.	Course Title	Date	Location	Fees
MG 50	Leadership and Supervisory Skills Development	12 – 14 Sep. 2022	Abu Dhabi	AED 2,500
MG 51	Leadership and Team Development for Managerial Success	19 – 21 Sep. 2022	Dubai	AED 2,500
MG 52	Leadership Development: Self-Awareness, Skills & Strategies	19 – 21 Sep. 2022	Abu Dhabi	AED 2,500
MG 53	Leadership Fundamentals & Supervisory Skills	19 – 21 Sep. 2022	Dubai	AED 2,500
MG 54	Leadership Skills for Supervisors	26 – 28 Sep. 2022	Abu Dhabi	AED 2,500
MG 55	Leadership Vision and Organizational Reality	26 – 28 Sep. 2022	Dubai	AED 2,500
MG 56	Leadership, Communications & Interpersonal Skills	03 – 05 Oct. 2022	Abu Dhabi	AED 2,500
MG 57	Leading with Emotional Intelligence	03 – 05 Oct. 2022	Dubai	AED 2,500
MG 58	Legal Translation & Memo Writing	10 – 12 Oct. 2022	Abu Dhabi	AED 2,500
MG 59	Management Excellence Masterclass	10 – 12 Oct. 2022	Dubai	AED 2,500
MG 60	Management Reporting and Decision Making	10 – 12 Oct. 2022	Abu Dhabi	AED 2,500
MG 61	Management Skills for The New Manager	16 – 19 Oct. 2022	Dubai	AED 2,500
MG 62	Managing Conflict, Change and Handling Difficult People	17 – 19 Oct. 2022	Abu Dhabi	AED 2,500
MG 63	Manpower Organization, Succession Planning & Trend Analysis	24 – 26 Oct. 2022	Dubai	AED 2,500
MG 64	Motivating and Coaching, Counseling & Mentoring Practical Tools for Effective Leadership	24 – 26 Oct. 2022	Abu Dhabi	AED 2,500
MG 65	Organizational Development to Meet Changing Needs	07 – 09 Nov. 2022	Dubai	AED 2,500
MG 66	Performance Measurements, Continuous Improvement & Benchmarking	07 – 09 Nov. 2022	Dubai	AED 2,500
MG 67	Protocol & Event Management	14 – 16 Nov. 2022	Abu Dhabi	AED 2,500
MG 68	Public Speaking & Presentation Skills	14 – 16 Nov. 2022	Dubai	AED 2,500
MG 69	Setting Priorities, Time Management & Stress Reduction	14 – 16 Nov. 2022	Abu Dhabi	AED 2,500
MG 70	Seven Habits of Highly Effective People	21 – 23 Nov. 2022	Dubai	AED 2,500
MG 71	Supervisory Skills & Effective Communication Skills in Security Field	21 – 23 Nov. 2022	Dubai	AED 2,500
MG 72	Team Leadership & Management	05 – 07 Dec. 2022	Abu Dhabi	AED 2,500
MG 73	Technical Report Writing	05 – 07 Dec. 2022	Dubai	AED 2,500



10. Administration and Management Courses				
Sr.	Course Title	Date	Location	Fees
MG 74	The Art of Supervisory Skills	12 – 14 Dec. 2022	Abu Dhabi	AED 2,500
MG 75	The Effective & Successful Manager Skills for Newly Promoted Managers	12 – 14 Dec. 2022	Dubai	AED 2,500
MG 76	The Foundation of Leadership	19 – 21 Dec. 2022	Dubai	AED 2,500
MG 77	The Office Manager - Excellence Program	19 – 21 Dec. 2022	Abu Dhabi	AED 2,500
MG 78	Training Coordinators Workshop- Improving Training Effectiveness	26 – 28 Dec. 2022	Dubai	AED 2,500
MG 79	Understanding & Dealing with Your & Others Attitude	26 – 28 Dec. 2022	Abu Dhabi	AED 2,500
MG 80	Writing Effective Policies & Procedures	26 – 28 Dec. 2022	Dubai	AED 2,500

Each course will include the following:

- 1. Training Material
- 2. Daily coffee & snack breaks
- 3. Daily open buffet lunch for the participants
- 4. Certificates of attendance (80% minimum attendance is required).